

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
WEDNESDAY, APRIL 21, 2021**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, April 21, 2021 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden and Trustee Jeffrey D. Fischer. Also, in attendance Village Administrator/Clerk, Margaret O'Keefe; Village Treasurer, Patricia Mulderig; Co-Counsel, Philip Butler and Building Inspector, Robert O'Shea. Not in attendance this evening Police Chief, Charles M. Lohmann and Village Attorney, Anthony S. Guardino.

Pledge of Allegiance.

1. Mayor – Douglas A. Dahlgard

- Head of the Harbor will sponsor an Arbor Day event to be held on May 1, 2021, and the following resolution was deemed read into the record in its entirety.
- It was, upon motion by Trustee Ogden, second by Trustee Fischer and unanimously adopted:

RESOLUTION #012-21

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal,

NOW, THEREFORE, I Douglas A. Dahlgard, Mayor of the Village of Head of the Harbor,
do hereby proclaim, Saturday, May 1, 2021 as Arbor Day

in the Village of Head of the Harbor and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

- Resident George Gifford presented a request to consider 3 stop signs be installed in the Pond Wood's area. The Board will request Police Chief Lohmann to review and report back. No further action taken.
 - Cordwood Path Feasibility study information is available on the Town of Smithtown's website and the Village's (www.HeadoftheHarborNY.gov).
 - Thach Meadow Farm is looking to archive agricultural designation. Mayor Dahlgard and Deputy Mayor White spoke in favor of said designation. No action taken.
- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White and unanimously adopted: Minutes of April 7, 2021 7:00 PM meeting of the work session were presented.
RESOLUTION #013-21
RESOLVED, to adopt the minutes of the above meeting as presented.

3. Building Inspector – Robert O’Shea:

- Several building permit applications being reviewed. No action taken.
- Planning Board approved 2 site plans. No action taken.
- Special Use Application reviewed. Discussion ensured. No action taken.

- It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted:
RESOLUTION #019-21
WHEREAS, Altice had submitted an application requesting a road-opening permit on Moriches and Fifty Acre Roads in June of 2020, and
WHEREAS, the restoration contractor, RMB Drafting Services, Inc. 308 E Meadow Ave, East Meadow, NY 11554 submitted the required \$2,000.00 bond in conjunction with the permit #1952, and
WHEREAS the Building Inspector, Robert O’Shea has approved of the restoration work performed and requests the Board approve the release of said funds,
BE IT RESOLVED, to authorize and direct the village treasurer to release the \$2,000.00 bond placed on deposit by RMB Drafting Services, Inc. 308 E Meadow Ave, East Meadow, NY 11554.

- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #020-21
RESOLVED, the Board accepts the resignation from Amanda Cull effective April 22, 2021.

6. Public Comment:

- Discussion ensued regarding Gyrodyne Development. No action taken.

- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted, to move to executive session to discuss personnel and existing or contempt litigation (8:34pm). No action taken. It was, upon motion by Deputy Mayor White, second by Mayor and unanimously adopted, to move back to public session.

- It was, upon motion by Trustee Fischer, second by Deputy Mayor White and unanimously adopted:
RESOLUTION #021-21
WHEREAS, on October 16, 2019 the village adopted an Employee Manual, and
WHEREAS, the Board of Trustees wishes to comply with a recommendation by the New York State office of the State Comptroller,
BE IT RESOLVED, the Board hereby adopts the procedure of requiring department Supervisor’s review and sign submitted timecards/timesheets, and
FURTHER, authorizes and directs the village clerk to include said amendment into the official Employee Manual for codification at the next printing.

- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #022-21
RESOLVED, to authorize and direct village treasurer to compensate Tracie Villani for hours worked as a Court consultant on April 15, 2021 at a rate of \$26.65 per hour.

- There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 9:13 PM.

Respectfully Submitted,

Margaret O’Keefe
Village Administrator/Clerk